

## **Gantt Chart**

TITLE: Plant Pals Operations and Training Plan PROJECT MANAGER: PL COMPANY NAME: Office Green CREATION DATE: 02/15

	MILESTONES & TASKS	TASK OWNER							PHASE ONE PHASE TWO												PHASE THREE																	
TASK ID NUMBER			START DATE			PCT OF TASK	WE	EK 1		WEEK 2		WEEK 3		VEEK 4		WEEK 5		EEK 6		WEEK 7		WEEK 8		WEEK		W	EEK 10		WEEK 11		WEER			K 13	WEE	K 14	WEE	EK 15
				DUE DATE	DURATION	COMPLETE	MARCH									IAPR	L									MAY									JUNE			
					1 '		мт	N R F	мт	w R	F M T	W R	F M T	w R	F M T	w R	F M T	W R	мт	W R	F M	T W	R F M	T W	R F	мт	W R	F M	T W F	. F	M T W	R F	мту	W R F	M T N	N R F	мт	W R F
1	Establish a plant delivery and logistics plan					,																																
1.1	Source packaging materials	Fulfillment Director	3/1	3/12	10	0%	1 2	`		10 11	12 15 16	17 10	19 22 23	24 25	26 29 30	31 1	2 0 0	′ °	12 13	14 10	10 19 .	20 21 .	2 23 26	21 20	29 30			/ 10	11 12 1	3 14	17 16 15	20 21	24 20 2	0 21 20	31 1 .			10 11
12	Hire delivery drivers	Human Resources Specialist	3/15	3/26	10	0%																																
1.3	Calculate the delivery fees	Financial Analyst	3/29	4/9	10	0%																																
2	Select and install supply chain software and equipment																																					
		Inventory Manager	4/12	4/14		0%																																
	Supervise vendor setup of inventory management and fulfillment software				- 3																	_																
2.2	Supervise vendor installation of the fulfillment equipment	Fulfillment Director	4/15	4/26	10	0%																																
2.3	Determine internal safety protocols for the equipment	Quality Assurance Tester	4/19	4/30	10	0%																																
3	Develop and launch an employee training program																																					
3.1	Develop training sessions	Human Resources Specialist	5/3	5/14	10	0%																																
3.2	Train employees to use the software and equipment	Training Manager	5/17	5/28	10	0%																																
3.3	Monitor employee progress and improve training processes	Training Manager	5/31	6/11	10	0%																																